

Mayor Kilpatrick called the Agenda Meeting to order at 8:30 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, February 24, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick  
Councilpersons Dalina, Enriquez, Maher, McGill, Novak, Roberts.

Absent: None

Others Present: Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

Mayor Kilpatrick recognized a boy scout in the audience that is here to fill one of his requirements for a merit badge.

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the March 9, 2020 meeting.

**ORDINANCE #490-20**

**AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND RECREATIONAL  
AREAS" OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Enriquez - Public Hearing 3-9-20)

**ORDINANCE #491-20**

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",  
SECTION 2.15 "DEPARTMENT OF RECREATION"  
OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Enriquez - Public Hearing 3-9-20)

**ORDINANCE #492-20**

**AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND RECREATIONAL  
AREAS" OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Enriquez - Public Hearing 3-9-20)

**ORDINANCE #493-20**

**CALENDAR YEAR 2020**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A: 4-45.14)**

(Admin. & Finance Committee - Co. Roberts - Public Hearing 3-9-20)

**ORDINANCE #494-20**

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",  
TO AMEND SUBSECTION 2-62.2, "COMPOSITION OF  
THE RECREATION ADVISORY BOARD"  
OF THE REVISED GENERAL**

**ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Enriquez - Public Hearing 3-9-20)

**ORDINANCE #495-20**  
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",**  
**TO AMEND SUBSECTION 2-34.2, "MEMBERSHIP"**  
**OF THE REVISED GENERAL**  
**ORDINANCES OF THE BOROUGH OF SAYREVILLE**  
(Recreation Committee - Co. Enriquez - Public Hearing 3-9-20)

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of Jan., 2020.
- 2) CFO's Investment Activity report for the month of Jan., 2020.
- 3) 2019 Parking Permit year end report.

- Secoded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sayreville Little League** to conduct an Off-Premise Draw on June 13, 2020 and Off-Premise 50/50 on June 11, 2020 (RA:2329 & RA:2330).

- Approved.

C) Committee Reports:

- 1) She commented about the recreation ordinances that were introduced.

➤ **PLANNING & ZONING - Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of Jan., 2020.
- 2) Fire Prevention report for the month of Jan., 2020.
- 3) Zoning & Code Enforcement report for the month of Jan., 2020.
- 4) Planning Board minutes of February 5, 2020.

- Secoded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of **Application before the Sayreville Board of Adjustment** on February 26, 2020 for Quick Chek Corp. which requests approval of a one year extension for its preliminary and final major site plan and variance approval located at 3101 Bordentown Ave.
- 2) Notice of **Application before the South Amboy Planning Board/ Board of Adjustment** for preliminary and final site plan approval to eliminate the tavern use at the existing building and instead use the building as a multifamily for a total of five residential units located at 533 Ridgeway Avenue.

- Receive & File.

C) Committee Reports:

- 1) Progress

➤ **PUBLIC SAFETY - Councilman McGill**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of Jan., 2020.
- 2) Board of Health Registrar and County reports for the month of Jan., 2020.
- 3) Board of Health minutes of January 2, 2020.
- 4) Police Department report for the month of Jan., 2020.

- Secoded by Councilwoman Novak.

B) **Request to Travel** received from:

- 1) Engine Co. No. 1 and President Park Fire Co. to attend the St. Patrick's Day Parade on March 1, 2020 in Belmar.
- 2) Melrose Fire Co. to attend the St. Patrick's Day Parade on March 21, 2020 in Keyport.

- Approved.

- C) Notice received from the Board of Health that they will be Conducting their annual **Free Rabies Clinic** for Dogs and Cats on Saturday, May 2, 2020 from 9:00-12 Noon.

- Receive & File.

D) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Sayreville AA Soccer on March 28 & 29, 2020 from 10-2pm.
- 2) Sayreville AA Lacrosse on April 11 & 12, 2020 from 10-2pm.
- 3) Sayreville Baseball/Softball on August 8 & 9, 2020 from 10-2pm.

- D1-3 Approved.

E) Committee Reports:

- 1) He requested any help that we can get the IT Director.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of Jan., 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of Jan., 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) She commented on the grant writer being appointed.
- 2) Centennial meetings are going great.
- 3) Commuter meeting in a few weeks.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of Jan., 2020.
- 2) Office on Aging Supervisor's report for the month of Jan. 2020.
- 3) Rent Leveling Board minutes of February 11, 2020.

- Seconded by Councilman Dalina.

- B) Request received from the City of South Amboy to use the Borough's **portable stage** with bleachers during their St. Patrick's Day Parade scheduled for March 15, 2020.

- Approved

C) Committee Reports:

- 1) Progress.

➤ **MAYOR – Victoria Kilpatrick**

- 1) She commented that she has been a busy over 40 days in office.
- 2) Thanked the Messiah Lutheran Church for allowing her to be part of the services.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- 1) Authorization to add a 911 World Trade Center Medical Related Administrative Leave Policy to the Employee Handbook.

- Resolution.

- 2) Authorization to execute a Settlement Agreement with AFSCME Local 3527 and SAMS regarding health benefit waivers.

- Resolution.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization for President Park Fire Co. to install an access control system in amount not to exceed \$4,297.00.

- Resolution.

- 2) Report received from Police Chief John Zebrowski requesting the business license be revoked for Buy N Sell World located at 1980 Route 35 North.

- Revoked.

**- Public Works**

- 1) Authorization to appoint Frank Terzino as Per Diem Employee in the Dept. of Public Works, effective March 16, 2020.

- Approved.

- 2) Authorization to appoint Harry Gelpke to Laborer in the Dept. of Public Works, effective March 16, 2020 pending physical and background check.

- Approved.

- 3) Authorization to renew the Shared Services Agreement with Township of Woodbridge for various services for an additional two years commencing June 29, 2020 through June 28, 2022.

- Resolution.

- 4) Authorization to amend the ordinance to combine the Recycling Commission with the Green Team and Sustainability.

- Ordinance.

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell - NONE**

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **EXECUTIVE SESSION (None)**

**- PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

- There were no appearances. Council President Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Council President Novak to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:40 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_